

Application for Re-issued Result Notice / Exemption Letter

If you wish to apply for re-issued result notice(s) / exemption letter(s), please complete this part below and return this together with a cheque or bank draft to the Conversion Examination Board c/- PCLL Conversion Examination and Administration Limited, 34/F United Centre, 95 Queensway, Hong Kong. Please note that the administration handling fee is HK\$50 per copy.

Name: _____

HKID: _____

Passport no. & Country of Issuance
(if candidate is not a HKID card holder)

Please tick the appropriate box(es)

Method of collection:

- Correspondence address on previous application form (if you wish the documents to be sent to a different address, pls send us a separate letter to change your address first)
- Collection at our office

Re-issued exemption letter requested:

(Please fill in your evaluation application no., e.g. A212000 and the number of copies you require)

- Exemption letter _____ (Application no.) _____ no. of copies x \$50 = \$ _____
- Exemption letter _____ (Application no.) _____ no. of copies x \$50 = \$ _____

Re-issued result notice requested:

(Please specify which examination you wish to obtain, e.g. Jun 21 and the number of copies you require)

- Result notice _____ (Month/Year) _____ no. of copies x \$50 = \$ _____
- Result notice _____ (Month/Year) _____ no. of copies x \$50 = \$ _____
- Result notice _____ (Month/Year) _____ no. of copies x \$50 = \$ _____

Total: = \$ _____

Cheque no.: _____ Bank: _____ Bank a/c no.: _____

(Please make cheque/ bank draft payable to **PCLL Conversion Examination and Administration Limited**. If applicants are using e-cheques, e-cheques should be made payable to "PCLL Conver Examin & Admin Ltd". Please note that the full name and short-form **CANNOT** be used interchangeably. Applicant's name should be specified in the remarks of the e-cheque.)

Signature: _____

Date: _____